



Leicester
City Council

LICENSING (HEARINGS) SUB-COMMITTEE

DATE: THURSDAY, 10 OCTOBER 2019

TIME: 9:30 am

**PLACE: Meeting Room G.01 - City Hall, 115 Charles Street,
Leicester, LE1 1FZ**

Members of the Sub-Committee

Councillors Cank, Hunter and Thomas

Members of the Sub-Committee are summoned to attend the above meeting to consider the items of business listed overleaf.

for Monitoring Officer

Officer contact: Angie Smith / Aqil Sarang / Edmund Brown
Democratic Support, Leicester City Council
City Hall, 115 Charles Street, Leicester, LE1 1FZ
Tel: 0116 454 6354 / 5591 / 3833

email: angie.smith@leicester.gov.uk / aqil.sarang@leicester.gov.uk / Edmund.Brown@leicester.gov.uk

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- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact Angie Smith, Democratic Support on **(0116) 454 6354** or email angie.smith@leicester.gov.uk / agil.sarang@leicester.gov.uk / Edmund.brown@leicester.gov.uk or call in at City Hall, 115 Charles Street.

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PUBLIC SESSION

AGENDA

FIRE/EMERGENCY EVACUATION

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1. APPOINTMENT OF CHAIR

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

4. MINUTES OF PREVIOUS MEETING

Appendix A

The minutes of the meeting held on the 9 August 2019 and 16 August 2019 are attached and Members will be asked to confirm them as a correct record.

**5. APPLICATION FOR A NEW PREMISES LICENCE:
DOMINO'S PIZZA, 13 BELGRAVE BOULEVARD,
LEICESTER, LE4 2JD**

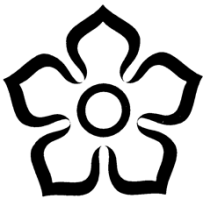
Appendix B

The Director of Neighbourhoods and Environmental Services submits a report on an application for a new premises licence for, Domino's Pizza, 13 Belgrave Boulevard, Leicester LE4 2JD

Report attached. A copy of the associated documentation is attached for members only. Further copies are available on the Council's website at www.cabinet.leicester.gov.uk or by phone Democratic Support on 0116 4546358

(Wards affected: Abbey)

6. ANY OTHER URGENT BUSINESS



Leicester
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Appendix A

Minutes of the Meeting of the
LICENSING (HEARINGS) SUB-COMMITTEE

Held: FRIDAY, 9 AUGUST 2019 at 9:30 am

P R E S E N T:

Councillor Hunter (Chair)

Councillor Fonseca

Councillor Gee

* * * * *

1. APPOINTMENT OF CHAIR

Councillor Hunter as Chair led on introductions.

2. APOLOGIES FOR ABSENCE

There were no apologies for absence

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

**4. APPLICATION FOR A REVIEW OF AN EXISTING PREMISES LICENCE:
EURO MARKET, 33 NARBOROUGH ROAD, LEICESTER, LE3 0LE**

The Director of Neighbourhood and Environmental Services submitted a report that required the Sub-Committee to review the premises licence for Euro Market 31-33 Narborough Road, Leicester, LE3 0LE.

Members noted that a representation had been received, which necessitated that the licence had to be reviewed by the Sub-Committee.

Ms Iwona Wojcik the premises licence holder and the Designated Premises Supervisor (DPS) was not in attendance. The Licensing Team Manager (Policy and Applications) and Legal Adviser to the Sub-Committee were present. Also present was the Licensing Team Manager (Enforcement) who had submitted the representation.

Introductions were made and the procedure of the meeting was outlined to

those present.

The Licensing Team Manager (Policy and Applications) presented the report and outlined details of the application. It was noted that an application had been received from Leicester City Council's Enforcement Team on 24 June 2019 for a review of the existing premises licence for Euro Market, which related to the licensing objectives of the prevention of crime and disorder, public safety and the prevention of public nuisance.

The Licensing Team Manager (Enforcement), acting in the capacity of Responsible Authority, made representations in support of the review.

Members then queried the process of obtaining a personal licence, which was then outlined to the Sub-Committee.

All parties were then given the chance to sum up their positions and make any final comments.

The Sub-Committee received legal advice from the Legal Adviser to the Sub-Committee in the presence of all those present and were advised on the options available to them in making a decision. The Sub-Committee were also advised of the relevant policy and statutory guidance that needed to be taken into account when making their decision.

In reaching their decision the Sub-Committee felt they should deliberate in private on the basis that this was in the public interest and as such outweighed the public interest of their deliberation taking place with the parties represented present.

The licensing Team Manager (Policy and Applications), The Legal Adviser to the Sub-Committee and the Licensing Team Manager (Enforcement) then withdrew from the meeting.

The Sub-Committee then gave the application full and detailed consideration. The Legal Adviser to the Sub-Committee was then recalled to the meeting to advise Members on the wording of their decision.

The Licensing Team Manager (Policy and Applications) and the Licensing Manager (Enforcement) then returned to the meeting.

Those present were informed the Legal Adviser to the Sub-Committee was recalled to advise members on the wording of the decision.

RESOLVED:

That the Premises Licence for Euro Market, 33 Narborough Road, Leicester, LE3 0LE be REVOKED.

REASON FOR DECISION:

The Sub-Committee had listened carefully to representations and had taken

into account the Statutory Guidance, the Regulators Code and the Council's Licensing Policy. The Sub-Committee had also taken into account the letter sent by legal representatives for Ms Iwona Wojcik stating that their client would not be attending the hearing and had effectively resigned as the Designated Premises Supervisor (DPS) of Euro Market.

Ms Wojcik was both the Premises Licence Holder and the DPS.

On 12 April 2019 Ms Wojcik was present on the premises when a joint agency enforcement operation took place. A number of breaches of the conditions on the premises licence were noted and a large amount of cigarettes and tobacco on which UK duty had not been paid were found, both on the premises and in the flat above. Ms Wojcik was in possession of the keys for the flat. She admitted that she had been selling the cigarettes at £5.00 per packet for a few weeks.

On 21 May 2019, the premises were visited, and it was noted that some of the breaches of the premises licence previously seen continued.

Although the Sub-Committee had been advised that Ms Wojcik was now complying with the conditions on the premises licence, the premises had been used by her for criminal purposes, namely the sale and storage of smuggled tobacco and was to be treated seriously. The criminal activity undermined the licensing objective of the prevention of crime and disorder.

The Sub-Committee's decision that it was appropriate for the promotion of the licensing objective of the prevention of crime and disorder to revoke the licence.

Ms Iwona Wojcik would be advised of the right to appeal to decision to the Magistrate's Court within 21 days.

5. ANY OTHER URGENT BUSINESS

There being no more items of urgent business the meeting was declared closed at 10:40am



Leicester
City Council

Minutes of the Meeting of the
LICENSING (HEARINGS) SUB-COMMITTEE

Held: FRIDAY, 16 AUGUST 2019 at 9:30 am

P R E S E N T:

Councillor Cank Councillor Hunter (Chair) Councillor Pickering

* * * * *

6. APPOINTMENT OF CHAIR

Councillor Hunter was elected as chair for the meeting.

7. APOLOGIES FOR ABSENCE

There were no apologies for absence.

8. DECLARATIONS OF INTEREST

There were no declarations of interest.

9. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 24 April 2019 were confirmed as a correct record.

**10. APPLICATION FOR A REVIEW OF AN EXISTING PREMISES LICENCE,
THE YELLOW DOOR, 34 BELVOIR STREET, LEICESTER, LE1 6HQ**

The Director of Neighbourhood and Environmental Services submitted a report that required the Sub-Committee to determine an application for a review of an existing premises licence for The Yellow Door, 34 Belvoir Street, Leicester, LE1 6HQ.

The Sub-Committee noted that a representation had been received which necessitated that the application for a review of a premises licence had to be considered by the Sub-Committee.

The Mr Sukhcharan Kainth (Premises License Holder) and Mr Mitchell Humby (Designated Premises Supervisor) were present accompanied by a Solicitor. Nigel Rixon (Licensing Manager for Leicestershire Police) and PC Jeff

Pritchard (City Centre Licensing Officer for Leicestershire Police), the Licensing Team Manager (Policy and Applications) and the Legal Advisor to the Sub Committee were also present.

Introductions were made and the procedure for the meeting was outlined to those present.

The Licensing Team Manager presented the report and outlined details of the application. It was noted that an application for a review of a premises licence had been received from Leicestershire Police on 27th June 2019 which related to the licensing objectives of the prevention of crime and disorder, public safety and the prevention of public nuisance. The Police were concerned that there had been numerous incidents of crime and disorder related to the premises and that the venue had failed to take steps to uphold the licensing objectives and keep the public safe.

The Licensing Team Manager stated that representations had been received from a member of the public who wished to praise the response of the staff of the Yellow Door when they were assaulted in a nearby premises, and from the Noise Team who had requested that a condition be added to the premises licence requiring all amplified music be played through a noise limiting device set at a level agreed with the Noise and Pollution Team.

PC Pritchard from Leicestershire Police was given the opportunity to outline the reasons for the application and responded to questions from the Sub-Committee and the Solicitor for the Premises Licence Holder.

The Mr Kainth, Mr Humby and their Solicitor were then given the opportunity to outline their representation and answered questions from the Sub-Committee.

All parties were given the opportunity to sum up their positions and make any final comments.

Prior to the Sub-Committee considering the application, the Legal Advisor to the Sub-Committee advised on the options available to them in making a decision, and relevant policy and statutory guidance that needed to be taken into account when making their decision.

In reaching their decision the Sub-Committee felt they should deliberate in private on the basis that this was in the public interest and as such outweighed the public interest of their deliberation taking place with the parties represented being present.

The Licensing Team Manager, Legal Advisor to the Sub-Committee, Mr Nigel Rixon, PC Jeff Pritchard, Mr Kainth, Mr Humby and accompanying Solicitor then withdrew from the meeting.

The Sub-Committee then gave the application full and detailed consideration.

The Licensing Team Manager, Mr Nigel Rixon, PC Jeff Pritchard, Mr Kainth, Mr

Humby and accompanying Solicitor then returned to the meeting.

Those present were advised that the Legal Adviser to the Sub-Committee was called back to the meeting to advise Members on the wording of the decision.

RESOLVED:

That the Premises Licence for The Yellow Door, 34 Belvoir Street, Leicester, LE1 6HQ be REVOKED.

In reaching their decision, the Sub-Committee carefully considered the Committee report, all representations made by Leicestershire Police in support of the application for Review, the representation made by the Noise Team, the representations made on behalf the Premises Licence Holder (PLH), and the legal advice given during the hearing.

The Sub-Committee had been asked to determine an application for a Review of a Premises Licence. When considering the application, the licensing objectives were of paramount concern. The Sub-Committee considered the application on its own merits and in accordance with the Licensing Authority's Statement of Licensing Policy and guidance issued under Section 182 of the Licensing Act 2003.

The current licensable activities which were the subject of the review were set out in paragraph 5.2 of the report.

Leicestershire Police had asked for a review because they were concerned that there had been numerous incidents of crime and disorder related to the premises and that the PLH had failed to uphold the licensing objectives and keep the public safe. Leicestershire Police said that they had identified a number of incidents of poor management and a failure to report criminal activity, and there was a high volume of crime and disorder incidents being committed by customers frequenting the premises. Leicestershire Police said that despite a meeting with the owner, and several meetings with the Designated Premises Supervisor (DPS) and the implementation of two action plans, they did not believe the premises could uphold the licensing objectives. They went further and said that the members of the public were being put at significant risk of harm if the premises remained open. The Police requested the Sub-Committee revoke the licence.

The Sub-Committee noted that a meeting was held by the Police on 11th January 2019 with the DPS and the owner of the premises. The Police put the premises on notice regarding the sheer volume of crime and disorder incidents at the premises and the ineffectiveness of the door staff. A six-week plan of action was issued which was signed by the PLH and DPS and returned to the Police. The plan was dated 25th January 2019. However, a significant number of crime and disorder incidents continued to occur both inside and immediately outside the premises. As a result, the action plan was extended for a further six weeks. A meeting was held on 10th April 2019 with the PLH and the DPS when the first action plan was reviewed, and agreement reached to extend it. The second action plan was signed by the PLH covering the period of 16th April to

28th May 2019. However, incidents continued to occur inside and outside the premises and the police continued to have concerns about the commitment of those running the premises to promote the licensing objectives.

The Police in their application set out details of serious criminal incidents occurring at the premises between 1st February 2019 and July 2019. The application for a review of the premises licence was supported by witness statements from various police officers and further representations from the police.

Of particular note were:

- a) Statements from PC Marsh and PC Pritchard giving evidence of unregistered SIA individuals working at the premises and failure in one instance when the DPS failed to take action expected of a person in that position when confronted with an incident involving a former SIA registered door staff's ex-girlfriend; and
- b) Three Police statements submitted in relation to an incident on 7th July 2019 when a non-SIA registered door man was arrested following an assault.

In answer to the application for the review, the Sub-Committee had received substantial representation made on behalf of the PLH. In summary the representation made on behalf of the PLH was that:

- In relation to a licensing visit conducted by PC Marsh on 1st June – the PLH stated that there was only one badged doorman on shift because another doorman was delayed. There were only 30 customers in the bar at the time.
- In relation to the incident on 2nd June 2019 involving XX the PLH stated that the incident seemed to be a very upset ex-girlfriend of XX. The PLH stated that Yellow Door had no control over XX or his ex-girlfriend. The incident was said to occur outside the premises. The DPS was said to have instructed door staff and radioed through to City Watch regarding an irate female outside. CCTV monitored the situation and the police arrived to deal with the incident. The PLH also stated that XX did not work at the premises and the fact that the PLH got into a car with him did not suggest that there was a connection between them, and the PLH was entitled to get a lift home. It was true that XX was an ex-doorman. He was described as 6'8" tall and was not the case he could be missed on any CCTV or that the PLH was trying to be underhand.
- Generally due to the premises location and its high night time economy footfall, the area inevitably had a greater number of incidents, was not the only premises facing these problems, and in recent months police presence had significantly reduced.
- Since the last action plan the PLH submitted that any incidents had been fully managed; they had worked with the Noise Team and changed their sound systems and complied with all health and safety measures.
- The PLH felt that the police were setting them up to fail and that if the premises were shut it would affect staff and their families. They stated there were other premises that were having trouble and Yellow Door felt that they

were being treated unfairly. They did not feel that they were failing to promote the licensing objectives, and they believed they had strong leadership and a willingness to work with the police to ensure licensing objectives were upheld.

The Sub-Committee confirmed that they had not taken anything put before them on face value and had spent a great deal of time scrutinising the evidence in detail and with due rigour.

The Sub-Committee considered each of the options available to them in reaching a decision.

The Sub-Committee stated they were satisfied that the representations by the Police engaged three of the four licensing objectives and concluded that it was appropriate and proportionate in light of the licensing objectives to revoke the premises licence.

REASON FOR THE DECISION

The Sub-Committee gave the following reasons:

1. The Sub-Committee believed that the cause of the concerns which gave rise to the application for review was the poor management of the premises and the unwillingness of the PLH to promote the licensing objectives particularly that relating to the prevention of crime and disorder.
2. Annex 3 of the premises licence set out conditions attached to the licence following a previous hearing.

Included in the conditions was the following:

The licence holder will employ sufficient registered door staff to deal with any likely contingency. Each such individual must be licenced by the Security Industry Association

The Sub-Committee found that the police had produced compelling evidence to show that the licence holder had repeatedly breached the condition despite efforts to gain compliance.

3. The Sub-Committee found that the incident on 7th July 2019 particularly troubling. It was reported a non-SIA registered individual was working at the premises and was arrested following a report of an assault. The Sub-Committee accepted the police evidence that staff at the premises were obstructive and by their actions undermined the licensing objective relating to the Prevention of Crime and Disorder. The Sub-Committee noted that none of the written representations made on behalf of the PLH addressed the incident or the action of staff on that day.
4. The Sub-Committee noted the very recent steps taken by the PLH to comply with the requirements set out in the two action plans. However, the

Sub-Committee did not feel that adequate steps had been taken to ensure public safety.

5. The Sub-Committee noted that the Police had followed the statutory guidance by meeting with PLH and attempted to work him to promote the licensing objectives through meetings, by issuing both formal and informal warnings and by putting in place action plans.
6. Having carefully evaluated all of the information and evidence before them, the Sub-Committee accepted the submission put forward by the Police that the PLH was unable to uphold the licensing objectives.
7. What the Sub-Committee took most seriously was the Police's assessment of risk to members of the public. The Police stated that members of the public would be put to significant risk of harm if the premises remained open.
8. The Sub-Committee stated that the high number of crime and disorder incidents, the continued use of Non-SIA registered staff, the use of unreasonable force, the failure to actively manage incidents together with unwillingness to work with responsible authorities such as the Police left in no doubt that the premises were trading irresponsibly and that members of the public were being put at significant risk.
9. The Sub-Committee noted guidance which urged to, as far as possible, seek to establish the cause or causes of the concerns identified by the Police's representation and that having done that any remedial action should be directed at those causes and should always be no more than an appropriate and proportionate response to address the causes. However, the guidance stated that where premises were found to be trading irresponsibly, licensing authorities should not hesitate, where appropriate to do so, to take tough action to tackle the problems at the premises and where other measures were deemed insufficient, to revoke the licence.
10. The Sub-Committee listened carefully to what the PLH said to them in answer to the representations made by the Police. The Sub-Committee had no confidence that the Licence holder would be able to address all that he needed to promote the licensing objectives.
11. The Sub-Committee had considered all the measures available to them and concluded that the most appropriate course of action was to REVOKE THE LICENCE. The Sub-Committee deemed that the other measures were insufficient to deal with the causes for the concerns which gave rise to the review of the premises licence.

11. ANY OTHER URGENT BUSINESS

There being no other urgent business the meeting closed at 11:50am.



Leicester
City Council

WARDS AFFECTED
Abbey

FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:
Hearing under the Licensing Act 2003

10 October 2019

Application for a new premises licence
Domino's Pizza, 13 Belgrave Boulevard, Leicester LE4 2JD

Report of the Director of Neighbourhood and Environmental Services

1. Purpose of Report

- 1.1. This report provides information for Members about an application made under the Licensing Act 2003, to assist them in determining the outcome of that application.

2. Determination to be made

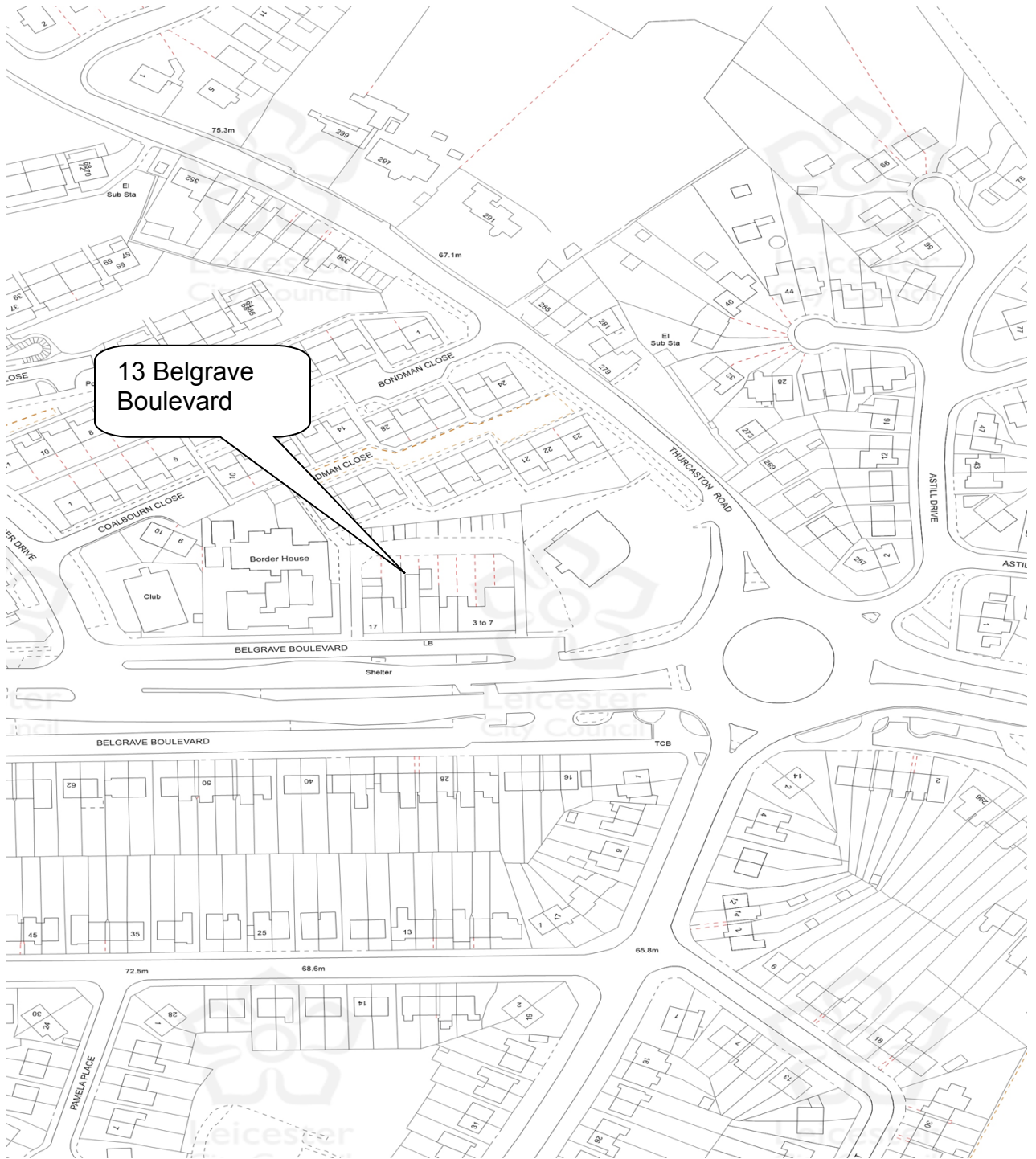
- 2.1. Having considered the application and representation, Members must consider whether to
- Grant the licence without modification
 - Grant the licence subject to conditions
 - Reject the application

3. Summary

- 3.1 This report outlines an application for a new premises licence for Domino's Pizza and summarises the representation received. It also highlights the licensing objectives, the relevant parts of the guidance and regulations, and the pertinent sections of the Licensing Authority's Licensing Policy.

Continued....

4. Location Plan



5. Application

- 5.1 An application was received on 21 August 2019 from KL Ventures Ltd for a new premises licence for Dominos's Pizza, 13 Belgrave Boulevard, Leicester. A copy of the application is attached at Appendix A.

5.2 The hours sought on the application are as follows:

Late night refreshment	Monday to Sunday 23:00 – 02:00
Opening hours	Monday to Sunday 11:00 – 02:00

Non-standard timings

Home deliveries only 23:00 - 05:00 Monday to Sunday

Late night refreshment - from the end of the permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

An additional hour to the standard and non-standard timings on the day when British Summertime commences.

6. Steps to Promote the Licensing Objectives

- 6.1 The steps the applicant proposes to take to promote the licensing objectives are set out in the operating schedule (see section M of Appendix A)
- 6.2 In arriving at its decision on the application, the Licensing Authority's primary consideration must be the promotion of the licensing objectives.

7. Representation

- 7.1 A representation was received on 17 September 2019 from the Noise and Pollution Control Team at Leicester City Council. The representation relates to the prevention of public nuisance. The noise team are concerned that on-street activities associated with the premises will cause noise disturbances to nearby residents of flats during the quieter noise sensitive hours of the night. A copy of the representation is attached at Appendix B.

8. Conditions

- 8.1 The conditions that are consistent with the operating schedule are attached at Appendix C.

9. Statutory Guidance

- 9.1 Any decision made by the Licensing Authority must be in accordance with the licensing objectives. In addition, the government has issued guidance under section 182 of the Licensing Act 2003. The parts of the guidance that are particularly relevant in this case are as follows:

Section	Heading
1.2 – 1.5	Licensing objectives and aims
1.15 – 1.16	General Principles
1.17	Each application on its own merits
2.22 – 2.31	Protection of children from harm

3.12 – 3.20	Late night refreshment
8.41 – 8.49	Steps to promote the licensing objectives
9.11 – 9.12	Role of responsible authorities
9.13 – 9.19	Licensing Authorities acting as responsible authorities
9.31 – 9.41	Hearings
9.42 – 9.44	Determining actions that are appropriate for the promotion of the licensing objectives
10.1 – 10.3	Conditions - general
10.8 – 10.9	Imposed conditions
10.10	Proportionality
10.13 - 10.15	Hours of trading
13.10 – 13.11	Giving reasons for decisions
14.51 – 14.52	Licensing Hours

10 Statement of Licensing Policy

- 10.1 The relevant parts of the Licensing Authority's Statement of Licensing Policy are as follows:

Section	Heading
2	Fundamental Principles
5	Licensing Hours
9	Prevention of Public Nuisance
12	Duplication
13	Standardised conditions

11. Points for Clarification

- 11.1 The applicant and the party making the representation have been asked to clarify certain points at the hearing, as follows:

By the applicant

1. Whether the applicant considers that the concerns outlined in the representations are valid, and if not why not?
2. In the light of the representations made, does the applicant wish to propose any additional steps for the promotion of the licensing objectives?

By the party making the representation

1. Whether they have any additional information to support the representation they have made?
2. Whether there are any additional steps that could be taken which would be equally effective in the promotion of the licensing objectives?

12. Other Implications

OTHER IMPLICATIONS	YES/ NO	Paragraph/References Within Supporting information
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Equal Opportunities	No	
Policy	No	
Sustainable and Environmental	No	
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	
Corporate Parenting	No	
Health Inequalities Impact	No	

13. Background Papers – Local Government Act 1972

- a. None

14. Consultations

- a. The Licensing Authority is not obliged to consult any parties with regard to applications made under the Licensing Act 2003. However, the applicant is required to consult with the responsible authorities as set out in the 2003 Act.

15. Report Author

Susan hall
Licensing Officer
0116 4543053
Susan.hall@leicester.gov.uk

APPENDIX	CONTENT
A	Application
B	Representation
C	Conditions consistent with the application.

119172.

Leicester City Council

Application for a premises licence to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

We KL Ventures Limited

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Domino's Pizza 13 Belgrave Boulevard			
Post town	Leicester	Post code	LE4 2JD
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£5,000.00	

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- | | | |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | <input checked="" type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) a health service body | <input type="checkbox"/> | please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital | <input type="checkbox"/> | please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> | please complete section (B) |
| h) the chief officer of police of a police force in England and Wales | <input type="checkbox"/> | please complete section (B) |

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current residential address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current residential address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name KL Ventures Limited

Address The Courtyard Chapel Lane Bodicote Banbury OX15 4DB
Registered number (where applicable) 04294037
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

A

Please give a general description of the premises (please read guidance note 1)

The premises are a food / pizza takeaway service with a small seating area for customers awaiting orders. The premises are situated on a street with other retail shops and takeaways.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon			State any seasonal variations for performing plays (please read guidance note 5)		
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)	
Day	Start	Finish	 State any seasonal variations for indoor sporting events (please read guidance note 5) 	
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				
			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish	 Please give further details here (please read guidance note 4) 		Outdoors	<input type="checkbox"/>
Mon					Both	<input type="checkbox"/>
Tue					State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)	
Wed						
Thur						
Fri					Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors <input checked="" type="checkbox"/>			
					Outdoors <input type="checkbox"/>			
					Both <input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon								
Tue								
Wed						State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat								
Sun								

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors <input type="checkbox"/>			
					Outdoors <input type="checkbox"/>			
					Both <input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon								
Tue								
Wed						State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat								
Sun								

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)			
Mon						
Tue						
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing			
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)			
Tue						
Wed						
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)			
Fri						
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sun						

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Hot food and drink served from the counter.		
Mon	23:00	02:00			
Tue	23:00	02:00			
			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Wed	23:00	02:00			
Thur	23:00	02:00			
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Fri	23:00	02:00	Home Deliveries only – 2300 to 0500 Monday to Sunday		
Sat	23:00	02:00			
Sun	23:00	02:00	From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. An additional hour to the standard and non-standard timings on the day when British Summertime comments.		

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon					
Tue					
Wed					
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

State the name and details of the individual whom you wish to specify on the licence as premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name NOT REQUIRED	
Date of birth	
Address	
Postcode	

Personal Licence number (if known)

Issuing licensing authority (if known)

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)
NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	11:00	02:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) Home Deliveries only – 2300 to 0500 Monday to Sunday From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. An additional hour to the standard and non-standard timings on the day when British Summertime commences.
Tue	11:00	02:00	
Wed	11:00	02:00	
Thur	11:00	02:00	
Fri	11:00	02:00	
Sat	11:00	02:00	
Sun	11:00	02:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

As below in box b), c), d) and e)

b) The prevention of crime and disorder

1. We will actively co-operate with the local Police to ensure that we are made aware of particular problems which affect the area and which may potentially affect our store.
2. We will not countenance the use of supply of illegal drugs and our staff will inform the Police immediately of any such suspected activity on or in the vicinity of the store.
3. Our employment policies are designed to ensure we recruit professional and reputable staff.

c) Public safety

1. The premises comply with all requisite health and safety legislation.
2. We carry out regular health and safety risk assessments and are required to do so under the terms of our Franchise Agreement.
3. In the most unlikely event that a greater number of people congregate in the premises than is conducive to public safety, we will not hesitate to ask people to leave the store and we will always encourage them to take advantage of our home delivery service, which is the primary way in which we serve our customers.

d) The prevention of public nuisance

1. Our doors and windows will be kept closed at night, other than for access and egress, to prevent transmission of noise.
2. Our stores have very few customers who visit to buy our product to take away, but those who do visit will be asked to leave the premises quietly and with due consideration for our neighbours.
3. Music will not be played in the premises.
4. Our delivery drivers are instructed to enter and leave their vehicles quietly and considerately, not to leave engines running, to park considerately and at all times to have in mind our neighbours (particularly residential occupiers).
5. We would have no hesitation in banning people who visit the store and regularly leave the premises in a noisy fashion.
6. Our equipment is properly sound insulated and operated strictly in accordance with manufacturers' requirements, guide lines and tolerances.
7. All our air extraction systems comply with Building Regulations requirements and is designed to ensure that there is no escape of cooking smells to neighbouring premises.
8. We neither use nor supply glassware.

e) The protection of children from harm

1. Our store is not licensed for the sale of alcohol.
2. Because of the nature of the licence for which we are applying and the nature of our business generally, it is most unlikely that a child unaccompanied by an adult would visit our store during the hours for which we are licensed.

Please tick yes


- I have made or enclosed payment of the fee or
- I have not made or enclosed payment of the fee because the application has been made in relation to the introduction of the late night levy
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected
- **[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships]** I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PERSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 14) • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	21 August 2019
Capacity	Poppleston Allen – Solicitors for and on behalf of the applicant

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Angela Gardner
 Poppleston Allen Solicitors
 37 Stoney Street
 The Lace Market

Post town	Nottingham	Post code	NG1 1LS
Telephone number (if any)	0115 9349 157		

If you would prefer us to correspond with you by e-mail your e-mail address (optional)
 a.gardner@popall.co.uk

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the following documents (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below)

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds;
 or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold

comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work check service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and /or documentation applicants will need in order should submit copy documents as set out above.

Licensing Act 2003 - Representation in respect of Premises Licence

Details of person or body making representation	
Your Name:	Terence Olaf
Your Address:	Noise and Pollution Control Team Leicester City Council Phoenix House 1 King Street Leicester LE1 6RN

Details of premises representation is about	
Name of Premises:	Domino's Pizza
Address of premises:	13 Belgrave Boulevard Leicester LE4 2JD
Application No. (if known)	

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of crime and disorder	
Public Safety	
Prevention of public nuisance	yes
Protection of children from harm	

Please summarise your concerns about this application:
<p>I refer to the above-mentioned application for a new premises licence for 13 Belgrave Boulevard, Leicester. My representation relates to the prevention of Public Nuisance.</p> <p>Hours requested Mon-Sun: 23:00.00 hours – 02:00 hours</p> <p>The application address is on the ground floor of the middle property in a row of terrace properties. On the first floors of this row of terraces houses are residential flats. The extension of opening hours will mean on-street activity (customers, Car doors open/shut, delivery agents etc) will continue into the noise sensitive hours of the night/morning. I visited the site recently and noticed that the background noise level drops significantly after 23:00 hours as the other commercial premises close and the road traffic noise dies off. Thus, the noise from the application premises will become dominant.</p> <p>I am concerned that if the hours requested are permitted it is likely that noise</p>

nuisance will occur.

As it stands I recommend that this application should be refused.

CONDITIONS

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

Non-standard timings

Home deliveries only 23:00 - 05:00 Monday to Sunday

Late night refreshment - from the end of the permitted hours on New Year's Eve to the start of the permitted hours on New Year's Day.

An additional hour to the standard and non-standard timings on the day when British Summertime commences.

The licence holder will co-operate with local Police to ensure they are aware of any problems affecting the store or the area of the store.

The licence holder will have a zero tolerance policy to the use and supply of illegal drugs at the premises and staff will inform the Police of any such suspected activity on or near the store.

The licence holder will ensure all doors and windows are kept closed at night, other than for access and egress, to prevent transmission of noise.

The licence holder will ensure customers are asked to leave the premises quietly and with consideration to neighbours.

The licence holder will ensure music is not played in the premises.

The licence holder will ensure delivery drivers are instructed to enter and leave their vehicles quietly and considerately, not to leave engines running, to park considerately and always to have in mind the neighbours.

The licence holder will consider banning customers who regularly leave the premises in a noisy manner.

The licence holder will if a greater number of people congregate in the premises than is conducive to public safety, customers would be asked to leave the premises and be encouraged to use the home delivery service.

